Clinical Learning Australia

Quick Reference Guide

Clinical LEARNING Australia
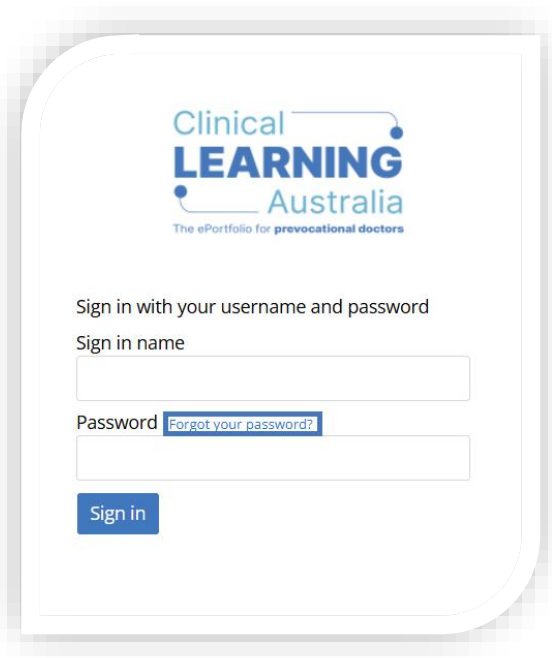
The ePortfolio for **prevocational doctors**

HOW TO RESET YOUR PASSWORD

Follow the steps below to reset your password for your Clinical Learning Australia account.
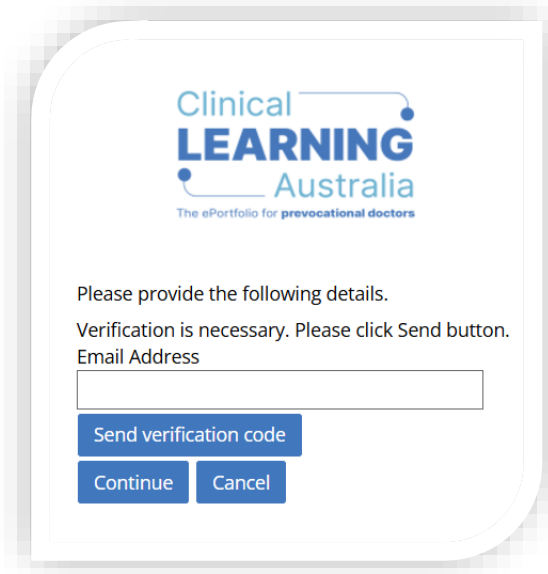
1.) Go to the CLA website – https://cla.epads.mkmapps.com
2.) Select '*Sign In*'

3.) Select '*forgotten password*'

4.) Enter your email address and select '*send verification code*'

NOTE. After the code has been sent, don't exit the screen. The verification code box will appear momentarily after the verification code has been requested.
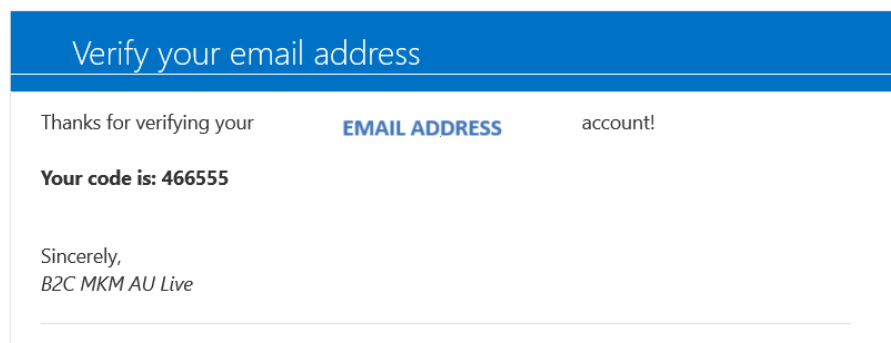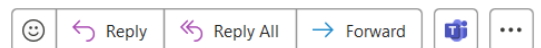
5.) You will receive an email with a code in to enter below *(see email example below)*

NOTE. Where '*EMAIL ADDRESS*' is noted in the example below, this will be your email address associated with your account.

6.) After entering the code, select 'v*erify code*'.

NOTE. After selecting '*verify code*' don't interact with the page.

7.) You will then see a message appear '*E-mail address verified. You can now continue*'. When you see this message select '*continue*'.

8.) You will then be redirected to enter a new password. You will need to reenter your new password a second time and then select '*Continue*'.