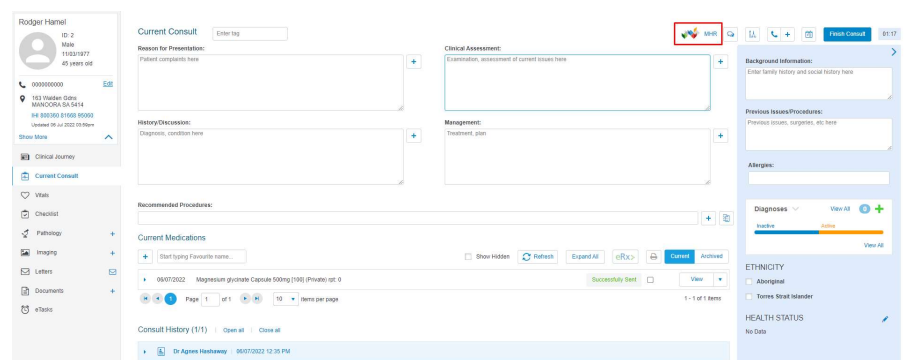


## Viewing clinical documents in My Health Record

**Note:** These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system

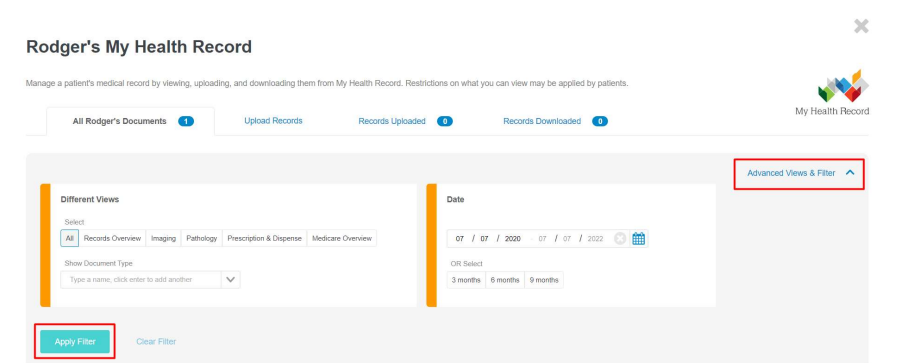
### STEP 1:

From the patient's clinical file click the **MHR** button.



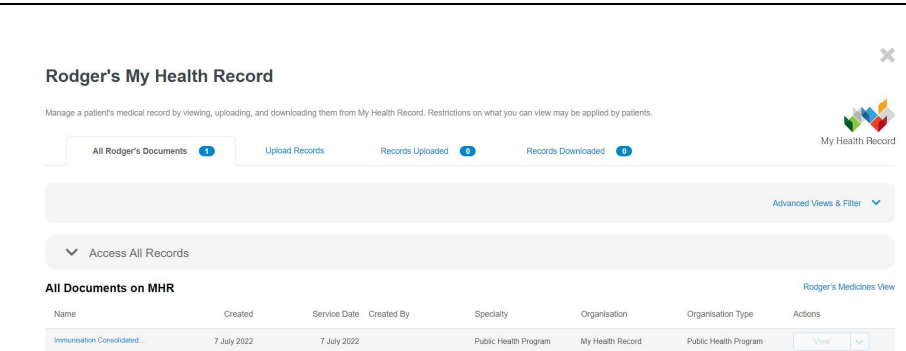
### STEP 2:

Adjust the filters if needed by clicking the **Advanced Views & Filter** button, selecting the desired "view" and/or date range and clicking **Apply Filter**.



### STEP 3:

Click on the document you wish to view.



## Viewing clinical documents in My Health Record continued

### STEP 4:

Documents can be downloaded and saved or printed by clicking the **Actions** dropdown menu located on **View** button.

▼ Access All Records

Rodger's Medicines View

All Documents on MHR

Name	Created	Service Date	Created By	Specialty	Organisation	Organisation Type	Actions
Immunisation Consolidated...	7 July 2022	7 July 2022		Public Health Program	My Health Record	Public Health Program	<input type="button" value="View"/> <input type="button" value="Download"/> <input type="button" value="Print"/>

### Useful links:

- For upcoming training opportunities, visit Events and Webinars:  
<https://www.digitalhealth.gov.au/newsroom/events-and-webinars>

For assistance contact the My Health Record helpline on  
**1800 723 471** or email [help@digitalhealth.gov.au](mailto:help@digitalhealth.gov.au)

